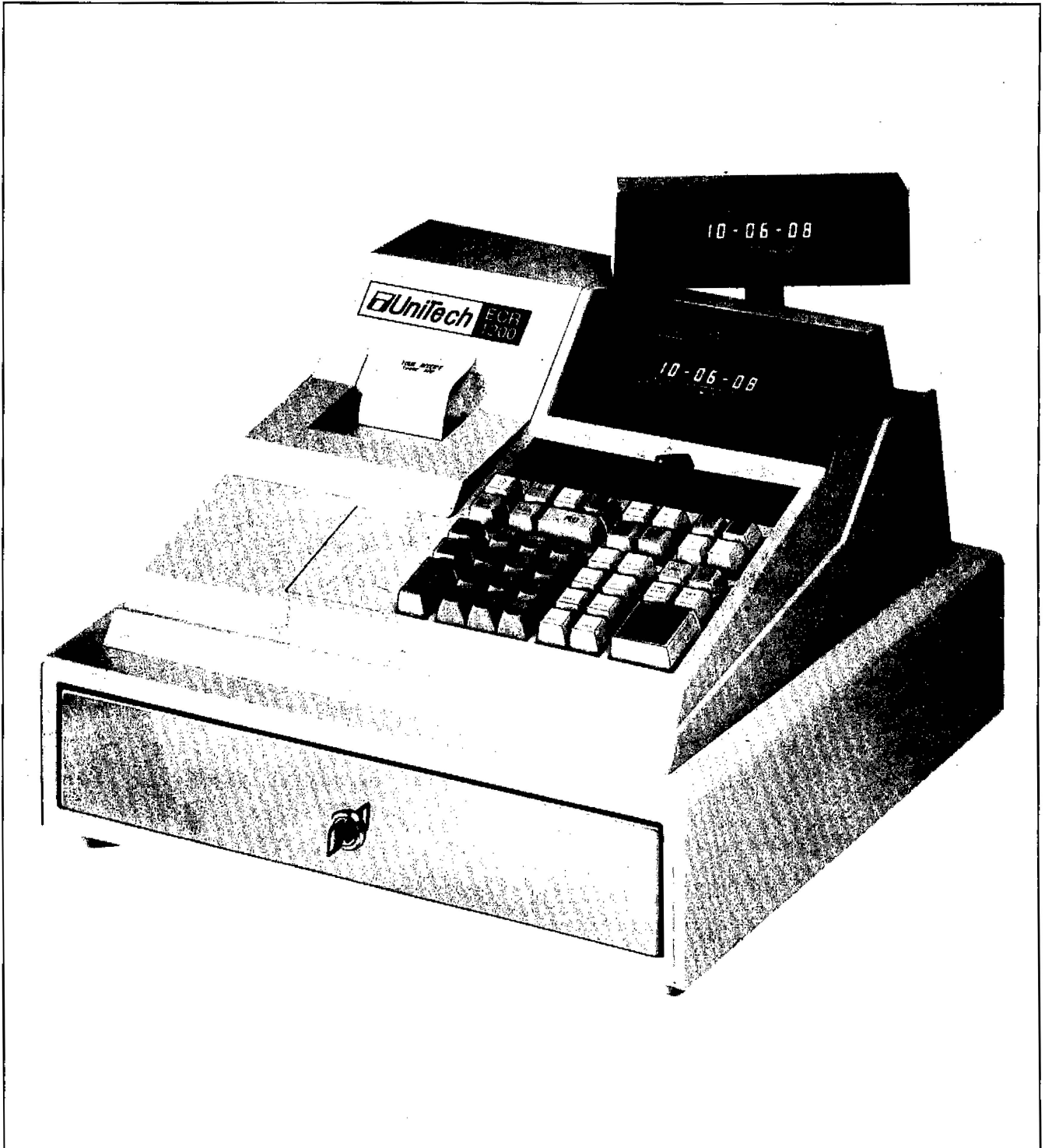


---

# **UniTech** *ECR-1210/1220* ELECTRONIC CASH REGISTERS

---

## **OPERATION MANUAL**



# Table Of Contents

General Description.....	1
1. ECR 1210/1220 Keyboard.....	1
2. ECR 1210/1220 Display.....	2
3. Control Lock & Control Key.....	3
4. Key Name & Function.....	3
5. Beginning Of The Day/Shift.....	7
6. Conditions & Functions To Understand Prior To Beginning Transactions.....	7
6.1 Error Warning [Clear Key].....	7
6.2 Clerk Sign On [Clerk ID].....	7
6.3 Clerk Sign Off [Clerk ID].....	7
6.4 Payment Keys.....	8
Operating Instructions.....	8
7. Sample Of Basic Transaction Procedures.....	8
8. Department Entries.....	9
8.1 Basic Department Entries.....	9
8.2 Repeat Department Entries.....	9
8.3 Multiplying Department Entries.....	10
8.4 Department Split Pricing.....	10
8.5 Department Single Item Sales.....	10
8.6 Overriding A Preset Department Price.....	11
9. Price Look Up (PLU) Sales.....	11
9.1 Basic PLU Entries.....	11
9.2 Multiplying A PLU.....	12
9.3 PLU Single Item Sales.....	12
9.4 Overriding A Preprogrammed PLU Price.....	13
9.5 PLU Split Pricing.....	13
10. Corrections.....	13
10.1 Clear.....	13
10.2 Entry Clear.....	14
10.3 Void & Transaction Void.....	14
11. Tax Considerations.....	15
Tax Shift I & Tax Shift II.....	15
Tax Exemption 1/2 and GST.....	15
12. Percent Add On I & Percent Discount II.....	15
12.1 Percent Add On.....	16
12.2 Percent Discount.....	16
13. The Release Function.....	17
14. Coupons & Subtractions.....	17
15. Printing A Reference Or Customer Number.....	17
16. Received On Account.....	18
17. Money Paid Out.....	18
18. Refunds.....	18
19. Quick Tendering Operation.....	19
20. Instruction of Foreign Currency Exchange Operation.....	19
21. Self Test Operation.....	19

Report Generation.....	20
22. Methods of Generating Reports.....	20
23. Reports Generated.....	20
24. Contents Of Reports.....	20
24.1 Department Reports.....	20
24.2 PLU Reports.....	21
24.3 Hourly Reports.....	21
24.4 Financial Reports.....	21
24.5 Clerk Reports.....	21
24.6 Full "X" Report.....	21
24.7 Full "Z" Report.....	21
24.8 "Periodic Z" Reports.....	22
25. Printing "X" Reports.....	22
26. "X" Report Samples.....	22
27. Printing "Z" & "Periodic Z" Reports.....	23
28. Printing "Z" Report Samples.....	24
Supplies.....	25
29. Changing The Ribbon Cartridge.....	25
30. Installing The Paper Tapes.....	26
31. Important Note.....	26

This is a “Table of Contents preview” for quality assurance

The full manual can be found at <http://the-checkout-tech.com/estore/catalog/>

We also offer free downloads, a free keyboard layout designer, cable diagrams, free help and support.

<http://the-checkout-tech.com> : *the biggest supplier of cash register and scale manuals on the net*