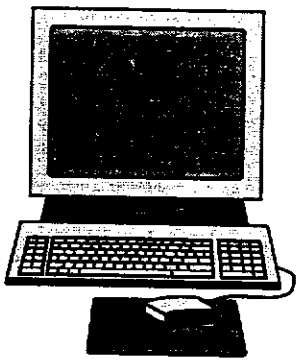
Panasonic®

Manager Workstation

User Manual

Version 2.2



Please read this manual carefully and keep this
Documentation in a safe place for future reference

Table of Contents

INTRODUCTION 1-1
The Toolbars 1-2
The Standard Toolbar 1-2
The Manager Toolbar 1-2
The Menu Bar 1-3
The System Menu 1-3
The Manager Menu 1-4
The Corporate Menu (This menu is only available if you purchased the MWS Corporate version) 1-4
The Reports Menu 1-5
The Programming Menu 1-5
The Tools Menu 1-5
The View Menu 1-6
The Help Menu 1-6

SYSTEM SETUP 2-1
MWS Options 2-1
Changing the ARCnet Settings 2-1
Setting the Scheduler Retries 2-3
Setting the MWS Timer 2-3
Setting up Services 2-4
The Polling Settings 2-4
Setting Other Parameters 2-5
Business Day End 2-5
Previous Day Polling 2-6
Script File Retry 2-6
Services 2-8
Shutting Down Windows Services 2-8
Restarting Window Services 2-9
Product Authorization 2-10
Store Setup 2-12
The Store Information 2-14
The Store Number 2-14
The Store Name 2-14
The Protocol (Software Set) 2-14
The Connection 2-15
The Network Connection 2-16

The WinPoll Connection 2-16
The Phone Number (Modem) 2-17
The IP Address 2-17
The User Name, Password, and Domain Name 2-17
The PanPoll Connection 2-18
The Workstation ID 2-18
The Phone Number (Modem) 2-19
The Port 2-19
The Speed 2-19
The Retries 2-20
Workstation Setup 2-21
The Toolbar 2-22
The Menus 2-22
Adding and Identifying new Workstations 2-23
Deleting Workstations 2-24
Downloading Workstation Image Files 2-24
Setting up Security 2-25
Adding a User 2-25
Deleting a User 2-26
Setting or Changing Security Levels for Reports 2-26
Setting or Changing Security Levels for Databases 2-27
Setting or Changing Security Levels for Applications 2-27
Miscellaneous Properties 2-28
Cashier Reconciliation Threshold 2-28
Script File Editor 2-29
POS Programming 2-30
Database Edit 2-31
Editing Data 2-31
Adding or Deleting Records 2-32
Reset, Undo, Redo 2-32
Editing other Databases 2-33
PLU File Editor 2-34
PLU Search Options 2-36
Download, Downline, Upload (Preset Data) 2-37
Downloading Data 2-37
Downlining Data 2-38
Uploading Data 2-38
Scheduling Tasks 2-40
The Scheduler Log 2-41
The Scheduler Queue 2-41

Define Tasks 2-42
Schedule Tasks 2-43
The One Time Only Option 2-44
The Multiple Run Option 2-45
The Start Time, Minute Repeat Option 2-47
Change Scheduled Task 2-48
Delete Scheduled Tasks 2-49
Customize Tools 2-50
Adding or Replacing Applications 2-51
Removing Applications or Rows 2-51
Adding Extra Rows 2-51
Account Editing from the Workstation and the PC 2-52

MANAGER FUNCTIONS 3-1
Startup Files 3-1
Editing the Startup Files 3-1
Executing the Startup Commands 3-1
Start of Day 3-1
End of Day 3-1
Start of Week 3-2
Start of Period 3-3
Progress Indicator (Store) 3-3
Accounting Functions 3-4
Adding or Deleting a Transaction 3-5
Resetting your Entries 3-6
Selecting the Account Type 3-6
Entering the Amount 3-6
Selecting the Cashier 3-6
Selecting the Manager 3-6
Selecting the Category 3-7
Entering or editing a Comment 3-7
The Total Fields 3-7
Cashier Reconciliation 3-8
Cashier Reconciliation Logs 3-9
Deposits 3-11
Enter Inventory 3-13
Ingredient 3-14
Actual Inventory 3-14
Theoretical Use 3-14
Open Inventory 3-14

Theoretical End 3-14
Receipt 3-15
Transfer In 3-15
Transfer Out 3-15
Raw Waste 3-15
Unit of Measure 3-15
Calculating Multi-pack Units 3-16
Edit Hours Worked 3-17
Edit Hours Worked - Daily 3-18
Edit Hours Worked - Weekly 3-19
Edit Hours Worked - Period 3-20
Reports 3-22
File Extensions 3-23
Report Options – Destination Area 3-23
Destination Options 3-24
The View Options 3-24
The Export Option 3-24
The Historical Option 3-24
The Print Option 3-24
Additional Report Options 3-24
The Zero Suppression Option 3-25
The Poll Workstation Option 3-25
Reports by Timeframe 3-26
Daily Reports 3-26
Weekly Reports 3-26
Period Reports 3-27
Historical Reports 3-27
Report Types 3-28
Register Reports 3-28
Time & Attendance Report 3-30
Inventory Reports 3-30
Electronic Journal Viewer 3-31
Store Number 3-32
Historical EJ File Name 3-32
The Item Search Group 3-32
The Range Search Group 3-33
Log Files 3-34

CORPORATE FUNCTIONS (AVAILABLE ONLY IF YOU PURCHASED MWS CORPORATE) 4-1
Select Store 4-1

Corporate End of Day 4-2
Progress Indicator (Corporate) 4-2
The Corporate Reporter 4-3
The Corporate Reporter Menus 4-3
The File Menu 4-3
The View Menu 4-3
The Administration Menu 4-4
The Reports Menu 4-4
The Window Menu 4-4
The Help Menu 4-5
Using Corporate Reporter the First Time 4-6
Stores With Different Menus 4-6
Administration Functions 4-7
Store Name Maintenance 4-7
Region Maintenance 4-9
Total Code Descriptors 4-11
Register/Media Report Arrangement 4-13
Modifying a Register/Media Report Arrangement 4-15
Adding a Divider Line 4-17
Deleting and Inserting Report Totalizers 4-17
Configure Import and Data Retention 4-18
Configure the Daily Summary Report 4-20
Before Configuring a Daily Summary Report 4-20
Steps to Take Before Tracking Yields 4-21
Daily Summary Report Configuration Wizard – Page 1 4-23
Daily Summary Report Configuration Wizard - Page 2 4-25
Daily Summary Report Configuration Wizard - Page 3 4-26
Daily Summary Report Configuration Wizard - Page 4 4-27
Daily Summary Report Configuration Wizard - Page 5 4-28
Daily Summary Report Configuration Wizard - Page 6 4-29
Daily Summary Report Configuration Wizard - Page 7 4-30
Daily Summary Report Configuration Wizard - Page 8 4-31
Daily Summary Report Configuration Wizard - Page 9 4-32
View Event Log 4-33
Reports 4-34
Daily Summary Report 4-35
Consolidated PLU Sales Report 4-35
Daily Sales with Labor Report 4-35
Labor Cost Report 4-36
Major Group Report 4-36

PLU Sales Report 4-36
Product Mix Report 4-37
Register/Media Report 4-37
Time Clock Report 4-38
Price & Tax Editor 4-39
The Menus 4-40
File Menu 4-40
Distribute Menu 4-40
Editor Menu 4-40
Options Menu 4-40
Log 4-40
Help Menu 4-40
Creating Regions and Adding Stores 4-41
Removing Stores from a Region 4-42
Editing PLU Files and Tax Tables 4-44
Distributing the File Changes 4-44
Sample Distribution Report 4-45
Create or Edit Polling Tasks 4-46
Polling Status 4-49

SUPPLEMENTAL UTILITIES 5-1
Host Macro 5-1
The Host Macro Menus 5-1
The File Menu Commands 5-1
The Macro Menu Commands 5-2
Activating Macros 5-3
Add a Macro Name 5-4
Workstation Name 5-4
Activating Macros for Multiple Workstations 5-4
Deleting and Modifying Macros 5-5
Online Help 5-6
The Help Window 5-6
The Menus 5-7
The Help Window File Menu 5-7
The Help Window Edit Menu 5-7
The Help Window Bookmark Menu 5-7
The Help Window Options Menu 5-7
The Help Window Help Menu 5-8

This is a “Table of Contents preview” for quality assurance

The full manual can be found at http://the-checkout-tech.com/estore/catalog/

We also offer free downloads, a free keyboard layout designer, cable diagrams, free help and support.

http://the-checkout-tech.com : the biggest supplier of cash register and scale manuals on the net