

ELECTRONIC CASH REGISTER

PCR-T2100

THANK YOU
YOUR RECEIPT
CALL AGAIN !

GROCERY

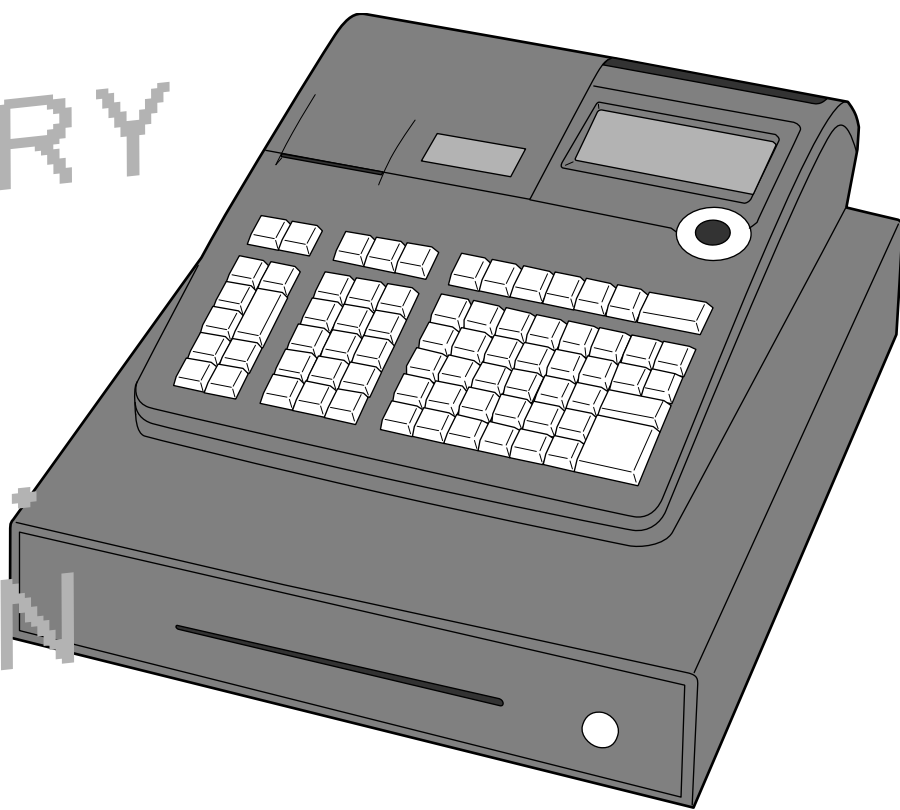
DAIRY

H. B. A.

FROZEN

FOOD

DELICATESSEN



USER'S MANUAL

CI Canada

CASIO®

Introduction & Contents

| | |
|---|-----------|
| Introduction & Contents | 2 |
| Getting Started | 10 |
| 1. Load the memory protection batteries and Paper rolls | 10 |
| 2. Install receipt / journal paper. | 11 |
| 3. Plug the cash register into a wall outlet. | 13 |
| 4. Insert the mode key marked "PGM" into the mode switch. | 13 |
| 5. Turn the mode switch to the "PGM" position. | 13 |
| 6. Set the date. | 13 |
| 7. Set the time. | 13 |
| 8. Tax table programming | 14 |
| 9. Select watermark on receipt. | 16 |
| 10. Department unit price programming | 17 |
| 11. PLU unit price programming | 17 |
| 12. Discount rate programming | 17 |
| 13. Issuing daily reset report | 17 |
| 14. Advanced operations and Setups | 18 |
| 15. Issuing reports | 18 |
| 16. Troubleshooting | 18 |
| Introducing the Register | 20 |
| General guide | 20 |
| Roll paper | 20 |
| Mode key | 20 |
| Drawer | 20 |
| Drawer lock / Drawer key | 20 |
| Magnetic plate | 20 |
| Mode switch | 21 |
| How to set the Pop-up display | 21 |
| Display | 22 |
| Display panel | 22 |
| Main display | 22 |
| Customer display | 22 |
| Keyboard | 24 |
| Basic Operations and Setups | 26 |
| How to read the printouts | 26 |
| How to use your cash register | 27 |
| Before business hours | 28 |
| Checking the time and date | 28 |
| To display and clear the date/time | 28 |
| Preparing coins for change | 28 |
| Preparing and using department keys | 29 |
| Registering department keys | 29 |
| Programming department keys | 31 |
| To program a unit price for each department | 31 |
| To program the tax calculation status for each department | 31 |
| To program high amount limit for each department | 31 |
| Registering department keys by programming data | 32 |
| Preset price | 32 |
| Preset tax status | 32 |
| Locking out high amount limitation | 32 |
| Preparing and using PLUs | 33 |
| Programming PLUs | 33 |
| To program a unit price for each PLU | 33 |
| To program tax calculation status for each PLU | 33 |
| Registering PLUs | 34 |

| | |
|---|-----------|
| Preparing and using discounts | 36 |
| Programming discounts | 36 |
| Registering discounts | 36 |
| Discount for items and subtotals | 36 |
| Preparing and using reductions | 37 |
| Programming for reductions | 37 |
| To program preset reduction amount | 37 |
| Registering reductions | 37 |
| Reduction for items and subtotal | 37 |
| Registering credit and check payments | 38 |
| Check | 38 |
| Charge | 38 |
| Credit | 38 |
| Mixed tender (cash and check) | 38 |
| Shifting the taxable status of an item | 39 |
| Calculation merchandise subtotal | 39 |
| Registering returned goods in the REG mode | 40 |
| Registering returned goods in the RF mode | 40 |
| Registering money received on account | 41 |
| Registering money paid out | 41 |
| No sale registration | 41 |
| Making corrections in a registration | 42 |
| To correct an item you input but not yet registered | 42 |
| To correct an item you input and registered | 43 |
| To cancel all items in a transaction | 44 |
| Printing the daily sales reset report | 45 |
| Advanced Operations | 46 |
| Using clerk functions | 46 |
| Enable clerk feature | 46 |
| Assigning a clerk | 46 |
| Clerk number key | 46 |
| Single item cash sales | 47 |
| Currency exchange function | 48 |
| Registering foreign currency | 48 |
| Full amount tender in foreign currency | 48 |
| Partial tender in a foreign currency | 49 |
| Premium | 50 |
| Programming department / PLU descriptors and preset messages in the list | 52 |
| How to choose and set the department / PLU descriptors in the list | 52 |
| How to choose and set the preset receipt message and graphic logo in the list | 52 |
| Preset message and graphic print sample | 52 |
| Character manual input | 53 |
| Entering characters | 53 |
| Using character keyboard | 53 |
| Entering characters by multi tapping | 54 |
| Programming descriptors and messages by entering characters | 55 |
| Programming PLU descriptor | 55 |
| Programming department / function key descriptor | 56 |
| Function key | 56 |
| Department key | 56 |
| Programming message | 57 |
| Receipt message | 57 |
| Programming Clerk name | 57 |
| Clerk name | 57 |

Introduction & Contents

| | |
|---|----|
| Programming other descriptors | 58 |
| Report descriptor | 58 |
| Grand total, special character | 59 |
| Report title | 59 |
| Machine feature program | 60 |
| General control program | 60 |
| Programming procedure | 60 |
| Program data (by address code) | 60 |
| Address code 02 (machine number) | 60 |
| Address code 03 (consecutive number) | 60 |
| Address code 04 (tax system) | 60 |
| Address code 05 (print control for receipt) | 61 |
| Address code 06 (calculation & operation control) | 61 |
| Address code 08 (print control for fixed total report) | 62 |
| Address code 10 (print control for taxable amount) | 62 |
| Address code 14 (currency exchange control) | 63 |
| Address code 15 (print control for reports) | 63 |
| Address code 16 (print control for grand total) | 64 |
| Address code 17 (print control) | 64 |
| Address code 19 (receipt control) | 64 |
| Address code 21 (message control) | 64 |
| Address code 27 (clerk control) | 65 |
| Address code 30 (thermal printer control) | 65 |
| Address code 34 (backlight control) | 65 |
| Key function program | 66 |
| Department key/PLU program (Batch feature programming) | 66 |
| Programming procedure | 66 |
| Program data | 66 |
| Department key/PLU program (Individual feature programming) | 67 |
| Programming procedure | 67 |
| Program data (by address code) | 68 |
| Transaction key program | 69 |
| Programming procedure | 69 |
| Program data | 69 |
| Clerk program | 72 |
| Clerk number, check number programming | 72 |
| Clerk other programming | 73 |
| Printing read/reset reports | 74 |
| To print the individual department, PLU read report | 74 |
| To print daily read reports | 75 |
| To print daily reset reports | 76 |
| Read / reset report sample | 77 |
| To print the periodic 1/2 sales read/reset reports | 80 |
| Reading the cash register's program | 82 |
| To print unit price/rate program (except PLU) | 82 |
| To print key descriptor, name, message program (except PLU) | 82 |
| To print the machine program (except PLU) | 83 |
| To print the PLU unit price | 84 |
| To print the PLU descriptor | 84 |
| To print the PLU program | 84 |

| | |
|---|-----------|
| Troubleshooting | 86 |
| When an error occurs | 86 |
| When the register does not operate at all | 88 |
| Clearing a machine lock up | 88 |
| In case of power failure | 89 |
| When the L sign appears on the display | 89 |
| User Maintenance and Options | 90 |
| To replace journal paper | 90 |
| To replace receipt paper | 91 |
| Options | 91 |
| Specifications | 92 |
| Index | 93 |

[Click here to download the full manual at THE-CHECKOUT-TECH.COM](http://THE-CHECKOUT-TECH.COM)